

LONG CRENDON VILLAGE ASSOCIATION

LETTINGS FORM

Hirer's Name _____

Address _____

Postcode _____ Tel. No. _____

Member / Non-member (delete as applicable)

Requirements _____ Main Bar* / Bingo Room

* Members welcome / Members in JB Bar (extra bar staff reqd)

Purpose _____ No of Guests. _____

Date required _____ from _____ to _____

Bar Extension Y / N ? _____ from _____ to _____

CHARGES

_____	Hours at	£	/hour	£
Cleaning				£ _____
Extended License [TEN]				£ _____
Gas barbecue				£ _____
Corkage at	£		/bottle	£ _____
Additional bar staff & hours				£ _____
Other				£ _____
Sub Total				£ _____
Less Deposit				£ _____
Balance				£ _____
to be paid by (date)				_____

RECEIPTS

Deposit paid	£
on	_____
Signed	_____
Balance paid	£
on	_____
Signed	_____

Declaration:

I have been issued with a set of rules and conditions covering the hire of the areas as stated and confirm my understanding and acceptance thereof:

Signed _____ Applicant

Confirmed by _____ on behalf of LCVA Date _____